



U.S. Embassy, New Delhi, India
Immigrant Visa Section
Website: <http://newdelhi.usembassy.gov/>

INSTRUCTION /APPOINTMENT PACKAGE FOR K1 (Fiancé) VISA APPLICANTS
(Packet-4)

You have received a letter instructing you to schedule an online visa appointment. Please follow the instructions given in the letter.

Do not to schedule your visa interview until you have received a letter from the Embassy instructing you to do so.

All members of your family who will immigrate with you must also appear for an interview. Each applicant, regardless of age, requires a separate visa. **PLEASE ENSURE THAT ALL YOUR FAMILY MEMBERS HAVE ALSO COMPLETED THE DS-160 FORM and ARE REGISTERED ON YOUR PROFILE AT <http://www.ustraveldocs.com/in>. FAILURE TO REGISTER YOUR FAMILY MEMBERS WILL RESULT IN EXTENDED DELAYS IN THE PROCESSING OF YOUR VISA.**

For further enquiries call: From India: 0120-4844644 or 040-4625-8222

From US: +1 703 520 2239

(8:00 am to 8:00 pm Monday through Friday and 9:00 am to 6:00 pm on Sunday)

E-mail: support-india@ustraveldocs.com.

Please bring your original passports, the letter from the Embassy and the documents (and a photocopy of the documents) listed below at the time of your visa interview at the U.S. Embassy, New Delhi.

TO CANCEL/RESCHEDULE YOUR APPOINTMENT DATE: If you cannot keep your scheduled visa appointment you may login to <http://www.ustraveldocs.com/in> to cancel and reschedule your interview date.

Required documents should be presented in the following order for each applicant. Please tick the boxes on the left side, to be sure that you have collected all the documents for the interview.

NOTE: If any of these documents were issued in a regional language, a notarized English translation is required in addition to the original.

- ☐ **PASSPORT:** Each applicant's passport must be valid for travel to the United States and must have at least eight months validity beyond the issuance date of the visa. The passport should reflect the correct name and date of birth of the applicant. The visa is issued in the name given in the applicant's passport. A female applicant does not have to change her name to her married name. Those applicants whose passports are issued in their maiden names will have their visas issued in their maiden names. Applicants should bring all current and former/expired passports with them to the Embassy at the time of their interview.
- ☐ **PHOTOS:** You are requested to bring two photographs and make sure that the photograph complies with specifications listed at http://travel.state.gov/visa/immigrants/info/info_3742.html.
- ☐ **APPLICATION FORMS:** All K-1 visa applicants are required to complete the DS-160 form online <https://ceac.state.gov/ceac/>. Please bring the DS-160 confirmation page to the visa interview.
- ☐ **BIRTH CERTIFICATE (original and photocopy):** Each applicant must submit an original and a clear photocopy of his/her birth certificate. The certificate should include the applicant's name, date and place of birth, the names of both parents, and the seal of the issuing office, i.e. the municipal authorities. If your name is not mentioned in the birth certificate and if any details are missing in the birth certificate or if there is a discrepancy regarding your date of birth or name, submit the certificate along with secondary evidence.

Secondary evidence can be a baptismal certificate, an adoption decree, a school record, a notarized affidavit from a close relative, a neighbor or friend who was present at the time of your birth on the appropriate stamp paper, which must be sworn before a First Class Magistrate. The person making this affidavit must state how he/she knows your family and how he/she knows the facts of your birth. **Secondary evidence must have your name, date and place of birth; names of both parents; and the seal of the issuing office.**

If your birth was not recorded, please submit a “**no record of birth registration**” letter from the relevant municipality along with secondary evidence and if your birth record has been destroyed or the municipality authorities will not issue one, submit a letter from the municipality stating so along with secondary evidence. (See preceding paragraph for definition of “secondary evidence.”)

- ☐ **TERMINATION OF PREVIOUS MARRIAGE (original and photocopy):** All applicants who have divorced or whose spouses have died must provide proof of the legal termination of all previous marriages (death certificate of spouse/ divorce decree). Divorce between Hindus and Christians must be documented by a court order. A certificate from the Kazi or the head of the Jamat must document divorce between Muslims. If any of these documents were issued in a local language, a notarized English translation is required in addition to the original.
- ☐ **PROOF OF RELATIONSHIP:** We strongly suggest that all applicants bring extensive documentary evidence of the relationship between the petitioner and the primary beneficiary and between the primary beneficiary and any derivative beneficiaries. **Failure to do so could delay your application while your application is scrutinized.** Some examples of such evidence are family and other photographs (old and recent) showing the parties' together, letters, cards, correspondence, and telephone records.

☐ **POLICE REPORT:** Each applicant aged 16 years and older must submit a police certificate that includes information regarding the applicant including all arrests, the reason for the arrest(s) and the disposition of each case(s). All Indian IV applicants aged 16 and above, residing in India, should obtain police certificates from the Regional Passport Office. These certificates are valid for one year from the date of issuance.

Foreign police certificates: Applicants who have resided in any other country for one year or more after the age of 16 may also be required to submit police certificates for these countries. Applicants may check the visa reciprocity table on the website: www.travel.state.gov regarding obtaining such certificates. **U.S. police certificates are not required for applicants who have lived in the U.S.A.** Non-Indian immigrant visa applicants residing in India should obtain police certificates from the district police station serving their area of residence.

Deportation: Any applicant who has been deported from the United States must submit all documents relating to the matter.

Prison Record: Applicants who have been convicted of a crime must submit court records, prison records, records regarding the disposition of the case and any additional information regarding the crime, regardless of the fact that he/she may have subsequently benefited from an amnesty, pardon or other act of clemency.

Military Records: A certified copy of any military record is required. The record should contain a complete record of the applicant's service and conduct while in service. It must show any conviction of crime before a military tribunal. A discharge certificate is required upon discharge, retirement, or resignation from military service.

☐ **MEDICAL REPORT:** Medical examination report from one of the Embassy's panel physicians for each applicant. Please click on http://travel.state.gov/visa/immigrants/info/info_3739.html for complete information about the medical examination. For the list of approved panel physicians you may refer to http://newdelhi.usembassy.gov/medical_report.html. **Do not appear for the interview if you do not have a completed medical clearance.**

☐ **FEES: \$ 240 for each applicant.** In order to ensure the proper amount is paid and activated in a timely manner, first create a profile <http://www.ustraveldocs.com/in> and choose the New Application/Schedule Appointment option. On the payment confirmation screen you will be presented with payment options and further details of how to initiate payment. This can take up to two business days from time of payment for your receipt to be activated.
National Electronic Funds Transfer (NEFT) * New
Mobile Payments – IMPS * New
Cash – Over the Counter at DRUK Bank, AXIS Bank and Citibank

For more information visit <http://www.ustraveldocs.com/in>

Note: The above fees are separate from the fee charged when a nonimmigrant K1 visa petition, Form I-129F is filed.

☐ **AFFIDAVIT OF SUPPORT:** Each visa applicant needs to satisfy the consular officer that he/she will not become a public charge. The petitioner must provide form I-134 (Affidavit of Support). If the petitioner's income is not sufficient, the applicant **MUST** submit the documents listed below from the petitioner along with the same documents from an additional sponsor willing to assume financial responsibility for the visa applicant.

- Form I-134 (http://travel.state.gov/visa/immigrants/types/types_2994.html)
- Documentary evidence that the petitioner/joint sponsor is a U.S. citizen /U.S. permanent resident (e.g., clear photocopy of birth certificate/certificate of naturalization /U.S. passport/ both sides of green card, as applicable).
- A job letter and recent pay stubs.
- Petitioner must provide a written statement if he/she is unemployed.

IMPORTANT

- Visa applicants must submit all the requested documents at their interview.
- Photocopies and/or faxed copies of documents that are submitted, including those used to identify a person (e.g., green card, passport) should be clear; the image and the information in the copies should be clearly visible. Please inform our office immediately of any change that may affect your visa application, such as a change of address, a change of marital status, the death of the petitioner, birth or adoption of any children.

NO ASSURANCE THAT VISA WILL BE ISSUED: No assurance can be given in advance that a visa will be issued. A consular officer can make a decision only after your visa application and all documents are reviewed, and you have been personally interviewed. You are advised not to make any travel arrangements, and not to dispose of your property or give up your job until the visa has been issued. If your visa application is refused, you will be given a refusal sheet that will indicate the basis for your refusal. If applicable, it will tell you what actions you could take to overcome the refusal. If a visa is granted, the visas are affixed inside each passport and the applicant is given a sealed envelope **which should be hand carried, UNOPENED**, to the United States and submitted to the immigration inspector at the U.S. port-of-entry.

Validity of the K1 visa: Do not finalize arrangements for travel to the United States, dispose of properties, or resign from your job until a visa has been issued and delivered to you. Generally, a K1 visa is valid for six months from the date of issuance, unless its validity is limited by medical or other restrictions.

IMMIGRATION PROCEDURES AT THE PORT OF ENTRY

Applicants should be aware that a visa does not guarantee entry into the United States. Legally, the visa specifies the period during which the bearer may apply at a port of entry to enter the United States. The Department of Homeland Security – Bureau of Citizenship and Immigration Service office (DHS-BCIS) authorizes the traveler's admission to the United States.

INFORMATION RESOURCES:

For additional visa information visit the Embassy homepage: <http://newdelhi.usembassy.gov>

Forms and other information are available at http://travel.state.gov/visa/forms/forms_1342.html and <http://travel.state.gov>

SECURITY REGULATIONS: Please review the security instructions at <http://www.ustraveldocs.com/in> before coming to the Embassy.